

Date: 26.10.2016

The College Council Committee

- Chairman : Dean, SIMSRC
- Secretary : Dr. Tara V. Shanbhag, Prof. & HOD, Dept. of Pharmacology
- Members : Prof. & HOD, Dept. of Anatomy
Prof. & HOD, Dept. of Physiology
Prof. & HOD, Dept. of Biochemistry
Prof. & HOD, Dept. of Pathology
Prof. & HOD, Dept. of Microbiology
Prof. & HOD, Dept. of Community Medicine
Prof. & HOD, Dept. of ENT
Prof. & HOD, Dept. of Orthopaedics
Prof. & HOD, Dept. of OBG
Prof. & HOD, Dept. of Paediatrics
Prof. & HOD, Dept. of Anaesthesia
Prof. & HOD, Dept. of General Medicine
Prof. & HOD, Dept. of Ophthalmology
Prof. & HOD, Dept. of Dermatology
Prof. & HOD, Dept. of General Surgery
Prof. & HOD, Dept. of Forensic Medicine
Prof. & HOD, Dept. of Psychiatry
Prof. & HOD, Dept. of Radiology
Prof. & HOD, Dept. of TB & Chest
- Invitee : Hostel Executive Officer

- Copy to :
- 1) The President
 - 2) The Vice President
 - 3) The Medical Superintendent
 - 4) All the concerned departments.

21 October 2016
DEAN
Dean

Srinivas Institute of Medical
Sciences & Research Centre
Srinivas Nagar
Mukka, Surathkal - 574 148

SRINIVAS INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

Venue: Medical college council room

Minutes of the Meeting of the College Council held on 26.02.2018
The Dean welcomed the gathering. The minutes of previous meeting held on 07.11.2017 were read out. Following discussion took place.

Date: 28.02.2018

Time: 11AM

Minutes of the Meeting

SI No	Agenda	Minutes of the Meeting	Target Time	Responsibility
1	Submission of Duty Roster	All the Clinical Department HOD's were requested to submit the duty roster to M.S office much in advance, so that the consolidated duty roster could be prepared in MS office and circulated on time.	By end of every month	HODs of all Clinical Departments.
2	Entry in College Management System	The Dean thanked all department Heads for proper data entry into the Management system and requested all to continue this data entry as an ongoing exercise.	--	Manager, Dean office & All HODs
3	Pharmacovigilance Committee	The ADRS collected were presented & discussed and a copy of Minutes to the Dean.		
4	Graduation Day, Founder's Day And College Day	The Dean expressed his thanks to all teaching and non teaching faculty for the great work and cooperation during Graduation & Founder's Day celebration.		

As there was no other matter for discussion, the Dean thanked all the members present before closing the meeting.

20/02/2018
DEAN Dean
Srinivas Institute of Medical
Sciences & Research Centre

SRINIVAS INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

Venue: Medical college council room

Date: 09.11.2017

Minutes of the Meeting of the College Council held on 07.11.2017 Time: 11AM

The Dean welcomed all the Council members. The minutes of the previous meeting held on 17.08.2017 was read out. Following matters were discussed in the meeting held on 07.11.2017

Sl No.	Agenda	Minutes of the Meeting	Target Time	Responsibility
1	College Activities	The Dean congratulated and complimented the MBBS undergraduate students of SIMS & RC for bringing out their talents in various forms of arts to keep up Teacher's Day, Onam celebrations and World Heart Day. It was heartening to see wide representation given to all students to display their talents.		Student Council Staff Advisors
2	University Examination	The Dean requested all HODs to help all students with low Internal Assessment Marks to improve their performance.	25.11.2017	All HODs
3	College Activities - Different Committees	The Re-constituted lists of various committees were sent to concerned departments.		
4	Pharmacovigilance Committee	The Dean requested the chairperson of Pharmacovigilance committee to present and discuss the ADRS collected and send a copy of the minutes to his office for information.		

As there was no other matter for discussion, the Dean closed the meeting by thanking all present.


 DEAN
 Srinivas Institute of Medical
 Sciences & Research Centre

SRINIVAS INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

Venue: Medical college council room

Date: 28.08.2017


Minutes of the Meeting of the College Council held on 28.08.2017

Time: 11AM

The Dean welcomed the gathering. The minutes of previous meeting held on 05.04.2017 were read out. Following discussion took place.

Sl No	Agenda	Minutes of the Meeting	Target Time	Responsibility
1	Submission of Duty Roster	All the Clinical Department HOD's were requested to submit the duty roster to M.S office much in advance, so that the consolidated duty roster could be prepared in MS office and circulated on time.	By end of every month	HODs of all Clinical Departments.
2	Library Time Extension	The Dean extended the library timings from 11pm to 1 am from 24/04/2017 and advised the students to utilize the library without any disturbance.		
3	RGUHS Exam Results	The results of June 2017 was presented to the Council members and discussed.		
4	Hospital activities - Camps.	MS presented details of Health Camps conducted by Srinivas Hospital. He & the Dean thanked all the Doctors for their support. The MS informed that if any camps are requested through H.I.S we can schedule it on the appropriate date.	Once in a fortnight	HIS I/C
5	College activities - Different Committees	The Dean said that some of the faculty members have resigned, so following committees have been re-constituted with new members. He informed that the newly constituted Committee list will reach the Departments by 3 days time. <ul style="list-style-type: none"> - Medical Education Unit - Pharmaco - Vigilance Committee - Hospital Infection Control - Library Committee 	28/08/2017	Dean P.A

As there was no other matter for discussion, the Dean thanked all the members present before closing the meeting.


 DEAN
 Srinivas Institute of Medical
 Sciences & Research Centre
 Srinivas Nagar

SRINIVAS INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

Venue: Medical college council room

Date: 17.04.2017


Minutes of the Meeting of the College Council held on 05.04.2017

Time: 11AM.

The Dean opened the meeting by welcoming the gathering. The minutes of the previous meeting held on 13.01.2017 were read out Following matters were discussed in the meeting .

SI No.	Agenda	Minutes of the Meeting	Target Time	Responsibility
1	MCI inspection of February 14 th 2017.	The Dean informed all HODs of the appearance of the MCI inspectors on February 14 th 2017. He was happy that documentation by way of declaration forms, other relevant records, minutes of meetings were adequately maintained. The Dean called for a dedicated approach from everyone.		All HODs and Chairpersons of various Committees
2	Library Time Extension	The Student Advisor suggested for extended library timings as requested by Student Council. The Dean said that if students are willing to utilize the library facility he will put additional staff in night to cater to students need. He asked the Student Advisor to give a representation from Student Council in writing to communicate with the librarian.	At the earliest	Librarian & Student Council President
3	Medical Books	As per faculty requested the Dean sanctioned and furnished various text books to the Central Library		

As there were no further matters for discussion, the Dean closed the meeting by thanking all present.


DEAN
 Srinivas Institute of Medical Sciences & Research Centre

SRINIVAS INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

Venue: medical college council room

Date: 16.01.2017

Minutes of the Meeting of the College Council held on 13.01.2017

Time: 11AM

The Dean opened the meeting by welcoming the members present. The minutes of the previous meeting held on 07.11.2016 were read out. He thanked the HODs and Examination Cell for the smooth conduct of University Examination in December 2016 and January 2017

Sl No.	Agenda	Minutes of the Meeting	Target Time	Responsibility
1	MCI inspection	The Dean asked the HODs, Chairpersons of committees to update/revise/ check declaration forms and minutes of meetings. And to inform their faculty members that sanction of leave will shortly be cancelled in view of the inspection by MCI.	15.02.2017	All the HODs
2	Entry in College Management System	The Dean thanked all Department Heads for proper data entry into the Management system and requested all to continue this data entry as an ongoing exercise.	--	Manager, Dean office & All HODs
3	Medical Books	Faculty requested the dean and submitted a list of books to be furnished in Central Library.		

As there were no further matters for discussion, the Dean closed the meeting by thanking all present.

Devi Jayaram Rao
DEAN Dean

Srinivas Institute of Medical
Sciences & Research Centre
Srinivas Nagar
Mukka, Surathkal - 575 02*

SRINIVAS INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE


Date: 02.12.2015

Minutes of the Meeting of the College Council held on 01.12.2015 at 11 AM in the College Council Room.

The Dean opened the meeting by welcoming the Council members present. The minutes of the previous meeting held on 02.11.2015 were read out. The Dean thanked all HOD's regarding successful uploading of student attendance through College Management System. This was followed by the discussion listed below.

Sl No.	Agenda	Minutes of the Meeting	Target Time	Responsibility
1	Internal marks and attendance of students	The Dean thanked all HODs for following the eligibility criteria to appear in the University Examination of RGUHS. And for making good the shortage of attendance and improving final internal assessment marks.	15/12/2015	All HODs
2	Hospital Activities	The Dean and MS requested all HODs and their faculty members to improve the OPD attendance and in-patient bed strength with local patients from Mukka and surroundings.	---	All HODs
3	Various Committee meeting	The Dean requested the chairpersons of various Committees to meet regularly & discuss the matters and send a copy of the minutes to his office for information.	---	Committee Chairpersons

As there were no further matters for discussion, the meeting was adjourned with a vote of thanks by the Dean.


 DEAN

Dean

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